Sample Decision Matrix and Template

		Option 1		Option 2		Option 3		Option 4	
Selection Criteria	% Weight (W)	Value (V)	Weighted Value (W x V)	Value (V)	Weighted Value (W x V)	Value (V)	Weighted Value (W x V)	Value (V)	Weighted Value (W x V)
Criterion 1	30	3.5	105	2.0	60	2.0	60	2.5	75
Criterion 2	10								
Criterion 3	40								
Criterion 4	20								
Weighted Value Totals:	100		**105**		**60**		**60**		**75**

Decision Matrix Template

		Option 1:		Option 2:		Option 3:		Option 4:	
Selection Criteria	*% Weight (W)*	*Value (V)*	*Weighted Value (W x V)*	*Value (V)*	*Weighted Value (W x V)*	*Value (V)*	*Weighted Value (W x V)*	*Value (V)*	*Weighted Value (W x V)*
1.									
2.									
3.									
4.									
Weighted Value Totals:	100								