**Construction Schedule Template:**

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| **CONSTRUCTION SCHEDULE** |
| Construction project conducted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [mention the name of the organization]Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [give proper postal address]Contact details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [give relevant and correct contact details such as telephone number, fax no., email id] |
| Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [mention the name of the construction work being done]Details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [provide details of the nature of work and describe the procedures in brief, so as to create an idea of the respective construction work]Purpose of schedule:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [state the basic objective of the construction schedule and its need for the particular construction] |
| **Construction schedule:** |
| CONSTRUCTION COMPONENTS AND DETAILS[mention the various sub-tasks in the construction work and provide details] | NAME AND IDENTITY DETAILS OF EMPLOYEE[mention the name of the worker involved in that task and provide his id no. and other details] | SCHEDULE[mention date and time and include other details, if required] |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |
| 6. |  |  |