Referrer's Name  
Referrer's Designation  
Referrer's Address  
Referrer's Phone Number  
Referrer's Email Address  
  
Date  
  
To Whomsoever it May Concern:  
  
I would gladly recommend [Candidate's Name] for your 'Ignited Minds' science scholarship program. He has been a student of this school for over 9 years, and his performance has been extraordinary in all his classes till date. Science has been his favorite subject, and it is evident from the achievements and prizes that he has won by participating in the various interschool competitions. Curiosity and keen interest in science subjects, especially physics, have driven him to participate in numerous national-level competitions as well.  
  
As the principal of this school, I have seen him toiling hard to acquire knowledge and prove himself. I'm confident that this scholarship will surely give him an opportunity to excel and hone his laboratory skills. He will definitely turn out to be one of your best candidates.  
  
If you wish to know more, or have any questions, please feel free to contact me.  
  
Yours Sincerely,  
  
(Signature)  
Referrer's Name