**Sample Recommendation Letter for Graduate School**

Address, City, ST, Zip | Phone # | email address

Date

Office of Graduate Admissions

University of Iceland

123 College Address

Reykjavik, Iceland, 05758

Dear Graduate Admissions Committee,

It is my great pleasure to recommend Joyce Chow for admission to the University of Iceland’s master’s program in Viking and Medieval Norse Studies. I got to know Joyce as her Anglo-Saxon studies professor at the University of South Carolina. During that time, I was thoroughly impressed by Joyce’s commitment to understanding and exploring the hidden depths of Anglo-Saxon culture and literature.

While taking my Scandinavian literature course, Joyce demonstrated an extraordinary interest and ability to analyze classic Icelandic sagas. Her final paper on the Banda manna Saga was already on a level that would usually only be expected from a master’s student. In it she analyzed the Christian themes of Saga and explored how they relate to the current perception of Christianity in modern day Iceland.

In addition to Joyce’s exceptional academic accomplishments with regards to Nordic studies as an undergraduate, her selflessness and commitment to helping the less fortunate made her an outstanding member of the University of South Carolina’s community. As a member of habitat for humanity she provided invaluable tutelage and mentorship to countless underprivileged children.

It is my strong opinion that Joyce would be a tremendous addition to the University of Iceland’s Viking and Medieval Norse Studies graduate program, and she has my highest recommendation. Please feel free to contact me if you have any questions regarding her character or past academic work.

Sincerely,

Your Signature