Dear **Sam Darwin**,

Good day!

I am writing this letter to inform you that I am interested in the open Advertising Creative Director position at your company. This letter serves as my formal application for the position. I am currently working for the same position with the company, **VIBGYOR Advertising**.

I am equipped with skills and knowledge on how to effectively create advertisements, campaigns, and presentations solely based on the client's standards. With almost **10 years** of exposure in the advertising field, I learned various advertising and marketing principles and practices that are beneficial in performing my duties as a creative director. A good taste in art with a profound background in marketing and advertising procedures are my advantages in the position.

Attached is my resume for you to review. Thank you for your time and consideration.

Regards,

**Anna Sebastian**

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1. Point the mouse where you want to edit and delete the sample text and then you can add your text.
2. You can change the size, font & color of the text in the Main Tab: Home

**To Edit Table:**

1. Point the mouse in the table where you want to edit and delete the sample text and then you can add your text.
2. You can adjust the row & column size of the table in the Main Tab: Layout

**To Edit Chart:**

1. Select the chart which is going to edit and then
2. In Main tab: Design -> Edit Data
3. It will open the excel sheet where you can edit the values of the chart